

Bald Head Association Board of Directors Meeting
Public Session Minutes

December 9, 2022

Chandler Building, 2nd floor Conference Room

Meeting held in person and electronically via Zoom Webinar.

Board members present: Alan Briggs, Joe Brawner, Tiffany Williams, Robert Drumheller, John Kinney proxy given to Robert Drumheller, Jennifer Lucas proxy given to Alan Briggs

Staff present: Carrie Moffett, Mary Anne Arata, Pam Henson

I. Call to Order - President Alan Briggs called the meeting to order at 11:00 am.

II. Approval of Agenda – Members were provided the agenda prior to the meeting.

Motion: Agenda is approved.
Made by: Robert Drumheller
Second: Alan Briggs
Action: Approved 6-0

III. Approval of Minutes – Minutes from 11-10-22 were provided prior to the meeting.

Motion: Minutes are approved.
Made by: Robert Drumheller
Second: Joe Brawner
Action: Approved 6-0

IV. Docket A41 Sub 21 and Sub 22

Alan Briggs updated the Board of the purchase of the BHI Ferry Transportation system. Robert Drumheller will present final testimony and Ed Finley will file final testimony on December 14, 2022.

V. Annual Meeting Update

The following items were discussed for the Annual meeting.

1. The date for the meeting is January 28 and it will be in person and online.
2. The annual packet is at the printer.
3. There are a total of 5 candidates.
4. Voting will be online and proxy.
5. Smith Island Social-Betsi Stephen, Kris Riley, and Millicent O'Connor will be planning the event at the BHI Club.

IV. Reports (2022 Priorities and Committees)

A. *Cooperation with Island entities-*
1.Operation Re-Forest

was a success with many volunteers and staff.

B. Architectural Review Committee

1. Design Guideline revisions –

Motion: Approve Design Guidelines Change
Made by: Robert Drumheller
Second: Tiffany Williams
Action: Approved 6-0

Members

2. Approve Extension of 2023 ARC Committee

- Motion:** Approve extension of ARC Committee Members
Made by: Tiffany Williams
Second: Alan Briggs
Action: Approved 6-0

C. Violations and Community Wide Standards Committee

Joe Brawner reported that the CWS committee is continuing to evaluate property driveways in the community.

D. Communications and Transparency

1. Pam Henson shared the new launch date of the website will be February 6, 2023.
2. Draft Communication Policy-

- Motion:** Approve Communication Policy
Made by: Tiffany Williams
Second: Robert Drumheller
Action: Approved 6-0

E. Welcome and Integrate Our New Homeowners and Members-no report

F. Education and Recreation Committee-

1. Betsi Stephen reported that the BHI Conservancy will be presenting at the February-March potluck.
2. Betsi Stephen suggested to change the weekend from Island Treasures to an annual porch sale due to limited storage space for Treasures Weekend.
3. Six of the nine committee members will be rotating off this year. Betsi Stephen and three other members will continue on the committee.
4. Volunteer Reception- Tiffany Williams will host the reception this year.

G. Staff- Staff will celebrate the holidays with a luncheon at the BHI Club.

H. Financial Stability and Finance Committee

1. Leigh Ann Fink presented the November Financials.
2. Surfman's Walk Supplemental Budget

Approve Surfman's Walk Supplemental Budget withdrawal of Reserves to cover cash deficit in 2023 with a 2024 increase in

- Motion:** Budget
Made by: Robert Drumheller
Second: Joe Brawner
Action: Approved 6-0

- I. Long Range Planning Committee- no report
- J. Resource, Conservation and Beautification Committee – no report

V. Executive Director's Report

Carrie Moffett discussed the following topics:

1. The new website should streamline ARC process for more convenience.
2. The Audio equipment was installed in Association Center.
3. Potential Board meeting dates will continue to meet on the second Friday except November because of holiday. February 10, 2023, will be an all day event for the Board Retreat.

VI. Member Comments – There were no comments from members.

VIII. Adjournment

Motion: Motion to adjourn
Made by: Tiffany Williams
Second: Alan Briggs
Action: Approved 6-0